

THREAT ASSESSMENT PROTOCOL

FAIR NOTICE

The St. James-Assiniboia School Division believes that participating in and contributing to a safe, respectful and positive learning environment is both the right and responsibility of children and youth, their parents/caregivers, school personnel and all community members.

The Division expects that administrators will respond to threat-related behaviour. All incidents of threats will be taken seriously and students will be assessed accordingly. All staff have knowledge of what constitutes student threat-making behaviours and staff members shall promptly report any such behaviour to the Administration of the school.

A threat can be defined as follows:

An expression of intent to do harm or act out violently against someone or something. A threat can be spoken, written or symbolic; for example, motioning with one's hand as though shooting at another person.

Students who know about a threat, as defined above, are expected to inform school authorities. Students who are threatened should report the threat directly to the Administration. False reports will be reviewed and those responsible may be subject to discipline.

There are three ratings for threats:

- **Rating 1: Worrisome behaviour**
- **Rating 2: Threat to Self/Potential Threat to Others**
- **Rating 3: Threat to Others/Threat of Aggression with a Weapon**

The School Administration determines the initial rating of the threat and involves others in the assessment process according to the division's threat assessment protocol. Other people who may be involved include: staff members, clinicians, physicians, police officers and community-based personnel from outside agencies trained in threat assessment. The primary purpose of the team approach is to collaborate in order to identify indicators that suggest a student who may be engaging in threat-related behaviour, is assessed correctly. The parent(s)/guardian(s) will be contacted if the student engages in threat-making behaviour. The parent(s)/guardian(s) will be expected to provide information to help evaluate the threat. The purpose of the team approach is to intervene to decrease the risk, to prevent injury to self or others and to assist the student in receiving the help s/he needs to address the issues related to the threat-making behaviour.

All incidents will be documented in the student records database established for this purpose.



**St. James-Assiniboia
School Division**